



GOVERNMENT OF ASSAM  
OFFICE OF THE EXECUTIVE ENGINEER INLAND WATER TRANSPORT DIVISION,  
Guwahati

No. EWT(T)567/Ro-Pax/2020-21/ 6541

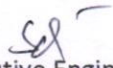
Dated Guwahati/Dibrugarh the 13/8 '2021

**NOTICE INVITING TENDER**

Sealed Tender/ Quotation affixing court fee stamp(s) of Rs. 8.25/ (Rupees eight & paisa twenty five) only is hereby invited from interested Organization / Company / Agency / Individual Party / Partnership Firm etc. for supply of **Trained Crews/Staffs on outsourced basis** for plying and operation of Ro-Pax vessels at designated ferry routes on the river Brahmaputra under IWT Division, Guwahati stationed under Guwahati & Dhubri, based services respectively.

The tenders will be received up to 2:00 P.M. of **31<sup>st</sup> August'2021** and will be opened at 3:00 P.M. on the same day in presence of intending tenderers or their authorized representatives. If the last date of receiving of tender declared as holiday the same will be received on the next working days. Participants may visit respective sites to know the types of vessel with operating systems thereof before submission of quotation / tender.

Detailed particulars of the Tender/Quotation along with terms & conditions may be obtained from the office of the undersigned on all working days during office hours on payment of Rs.1,000/- (Rupees one thousand )only in the form of Bank Draft of Nationalized Bank which is non-refundable.

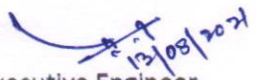
  
Executive Engineer  
Inland Water Transport Division  
Guwahati

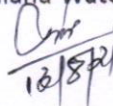
Memo no. EWT(T)567/Ro-Pax/2020-21/ 6542-55

Dated Guwahati the 13/8 '2021

Copy forwarded for information and necessary action to :-

1. The Director, IWT Assam, Ulubari, Guwahati-7. This is with reference to his letter No- DWT(T) 05/2015-16/Pt-I/247, dtd. 11-08-2021
2. The Director Information & Public Relation, Govt. of Assam, Dispur, Guwahati-6 for arranging publication of the above notice at the earliest possible in a leading English and an Assamese daily News Paper of Assam for which 10 (ten) copies of above notice are enclosed.
3. P.S. to the Principal Secretary to the Govt. of Assam, Transport Deptt., Dispur, Guwahati-6 for favor of kind information.
4. The Executive Engineer, IWT Division Dibrugarh / Silchar for wide publication.
5. The Asstt. Executive Engineer, IWT Sub Division, Guwahati/Dhubri/Dibrugarh /Jorhat/Hailakandi.
6. The Accounts Officer/ Cashier IWT Division, Guwahati .
7. The Admin, IWT web site, Directorate IWT Assam, Ulubari, Guwahati-7 for publication in portal.
8. Office Notice Board.
9. M/s .....

  
Executive Engineer  
Inland Water Transport Division,  
Guwahati

  
13/8/21



GOVERNMENT OF ASSAM  
OFFICE OF THE EXECUTIVE ENGINEER INLAND WATER TRANSPORT DIVISION,  
Guwahati

NIT No : EWT(T)567/Ro-Pax/2020-21/ 6541

Dated Guwahati the 13/8 '2021.

**TENDER DOCUMENT**

Date of receipt **31<sup>st</sup> August'2021** (up to 2.00pm)

Date of opening **31<sup>st</sup> August'2021** (at 3.00 pm)

The Executive Engineer, Inland Water Transport Division, Guwahati invites sealed tender affixing court fee stamps of Rs. 8.25 (Rupees eight and paise twenty five) only with a validity period of 90 (ninety) days from the different interested Organization / Company / Agency / Individual Party / Partnership Firm etc. for supply of following designations of **Trained Crews** for operation of Ro-Pax vessels at designated ferry routes on the river Brahmaputra under IWT Division, Guwahati of vessels stationed at Guwahati & Dhubri based ferry services. Rates are to be quoted per month per vessel basis inclusive of GST & other taxes/ charges etc. as applicable per norms. Participants may visit respective sites to know the types of vessel with operating systems thereof before submission of quotation / tender. Interested Organizations / Company / Agencies/Firms will have to submit application for Tender papers along with self attested copy of valid GST, PAN Card, up to date Labour Licence & the cost of Tender paper of Rs.1000/- (Rupees one thousand ) only by Bank Draft/Banker Cheque drawn in any Nationalized Bank pledged in favour of the Executive Engineer, IWT Division, Guwahati. Issuance of tender paper will not construe that such tenderer / quotationer are automatically considered qualified.

**Name of Work :** Supply of Trained Crews on outsourced basis on board for operation of IWT vessels at designated ferry routes on the river Brahmaputra under IWT Division, Guwahati .

**Description of Work:**

Sl. No	Designation	Qty.	Quoted Rate per month per vessel (Inclusive of GST & other charges)	Earnest Money (DD/BC)
1	Master Class-I	1 No.		
2	License Engine Driver	1 No.		
3	Seacunny	1 No.		
4	Bhandari (Cook)	1 No.		

**Eligibility Criteria:**

The tenderer shall be registered in appropriate class with CPWD, Railway, Port Trust, IWAI, or any other state IWT Directorate / Maritime Board or similar organization having experiences for similar works having similar adequate experience.

**Experience :**

Experience of having successfully completed similar works during last 3(three) years ending last day of months of previous work supporting with certificates for concerned.

**Performance Guarantee:**

Successful tenderer/quotationer shall have to deposit **Performance Guarantee @5%** of the work value in the form of Bank Gurantee within 15 days from the date of signing of Agreement.

## General Terms & Conditions

1. The tender is to be addressed to the Executive Engineer, IWT Division, Guwahati and to be submitted to the office of the Executive Engineer, IWT Division, Guwahati in a sealed cover super-scribing the name of work in the top right hand side of the envelope.
2. The tenderer must submit the following self attested documents along-with the tenders :
  - (i) Court fee stamp (s) of Rs. 8.25 /-
  - (ii) Copy of PAN.
  - (iii) Copy of GST Regn. Certificate and with copy of up to date GST clearance certificate.
  - (iv) Copy of valid Labour License from concern authority.
  - (v) Money receipt in original obtained during purchase of Tender document.
  - (vi) Financially soundness certificate from competent authority.
  - (vii) In case of partnership firm or a limited company , the quotationer must furnish the partnership deed , certificate of company registration and power of Attorney.
3. The Quotationers /bidders must quote their rates in the prescribed "COST-SCHEDULE" format both in figure and word clearly, avoiding overwriting / erasing or any change/ cancellation should be properly signed with date. Amount of GST for each quoted rate to be shown separately.
4. The contract will be initially for a period of **6 (six) month** commencing from the date of this agreement and/or actual operations of the vessel whichever is later.
5. The Agency/Firm shall be deposited 2% EMD of the quoted price of a month in favour of the Executive Engineer, Inland Water Transport Division, Guwahati in the form of Bank Draft from any Nationalized Bank at time of Singing F-2 APWD agreement form. The supplementary agreement in non judicial stamp paper of Rs.100.00 (Rupees one hundred) only for supply of Crews/floating staffs for plying and operation of Ro-Pax vessels at IWT Assam ferry routes on the river Brahmaputra under IWT Division, Guwahati should be prepared and sign showing details of contract price and other terms and conditions.
6. The Agency / Firm shall be solely responsible for compliance to provision various labour, industrial & any other laws applicable and all statutory obligations such as wages, allowances, compensation, EPF, bonus, gratuity, ESI etc. relating to contract personals deployed in Ro-Pax at Guwahati & Dhubri based ferry services. The IWT Assam shall have no liabilities in this regard.
7. The Agency /Firm shall be fully responsible for timely monthly payment of wages and any other dues to the personnel deployed in Ro- Pax.
8. The supplied manpower on contract basis at Ro-Pax in Guwahati & Dhubri based ferry should be **competent enough** to execute the work assigned to them. The contract workers have possessed up to date valid Certificate of Competency (CoC) as required for operation of Inland vessels from Govt. authorized Institute of India.
9. The personnel deployed shall be healthy, active and nobody shall have any communicable disease (Medical Certificate to be submitted from authorized Medical Officer)
10. The Agency/Firm/ Individual shall be solely responsible for any accident, medical, health related liabilities, compensation for the personals deployed in Ro-Pax services. The IWT Assam shall have no liabilities in this regard.

11. The contract workers shall attend to all work assigned to them by the concerned Officer - in-charge and Section- in--charge.

12. The personnel deployed shall be smartly dressed in proper uniforms and always with Identity Card. The Agency shall provide fully trained and disciplined personnel who should be well behaved and well mannered.

13. If Agency wishes to replace any of the deployed personal, the same shall be done after prior consultation with the Executive Engineer, IWT Division, Guwahati, the full particulars along with testimonials of the personnel to be deployed before he/she actually deployed for the job.

14. In case of any loss that might be caused to the Ro-Pax vessels due to laps of their deployed personals, the such loss shall be compensated by the contracting Agency and in this connection, the Executive Engineer, IWT Division, Guwahati shall have the right to deduct appropriate amount from the bill etc. to make good of such loss to the Ro-Pax besides of imposition of penalty. In case of any deficiencies/lapses on the part of the personnel deployed by the Agency, the Executive Engineer, IWT Division, Guwahati shall be within its right to terminate the contract forthwith or take any other action without assigning any reason whatsoever.

15. In case of death or mishap occurred during discharging their duty, the compensation liabilities will solely rest with the Agency.

16. In the event of contract personnel being on leave/absent, the Agency shall ensure suitable alternative arrangement to make up such absence. To meet such eventualities, the contractor shall make provision for leave reserve, failure on this account shall attract **penalty of Rs.1500/-** Rupees one thousand five hundred) per day person who is found missing/ absent from duty payable by the contractor for such absence.

17. The Agency shall arrange to maintain the daily attendance record of the persons deployed by him. This attendance records is to be submitted every month to the Executive Engineer, Inland Water Transport, Guwahati Division through the officer-in-charge in site with an attested photocopy of the attendance record of the personnel. Further, an attested photocopy of the attendance record shall be produced for verification on demand by any officer of the **Directorate of Inland Water Transport, Assam** at any other point of time.

18. The Agency shall be solely liable for all payment/dues of the workers employed and deployed by him with reliable evidence provide to the Ro-Pax. Income Tax, TDS as per rules shall be deducted from the bill of the contractor as per applicable laws.

19. Any violation of the provisions of this agreement, written directives issued by the Directorate of Inland Water Transport, Assam and/or suppression of facts will attract cancellation of agreement without any further reference.

20. If any of the personnel deployed by the contractor indulges in theft or any illegal/irregular activities, misconduct, the contractor will take appropriate action as per laws and rules in consultation with this office and intimate the action taken to this office. Such personnel, who indulge in such type of activities, should not be further employed in Ro-Pax by the contractor in any case.

21. The personnel engaged by the Agency will not claim to become the employee of IWT Assam and there will be no employee and employer relationship between the personnel engaged by the Agency deployed in Ro-Pax & IWT Assam.

22. There would be no increased in rates payable to the Agency during the contract period.

23. The personnel deployed shall be stay in the Ro-Pax. The additional departmental crews/floating staff will assist the deployed personnel in the Ro-Pax.

24. That the Agency shall allow at all times such employees of the Directorate of Inland Water Transport, Assam to work on the vessel at posts/ jobs as directed by the Executive Engineer, Inland Water Transport, Guwahati Division along with the person engaged by the Agency and shall strive to provide to the departmental employees maximum exposure in the operation and maintenance of the vessels. The list of employees of the Directorate along with the category of the job to be assigned to them shall be furnished to the Agency by the Executive Engineer, Inland Water Transport, Guwahati Division from time to time and all such employees so deputed shall be incorporated in a smooth manner in the operation of the vessel by the Agency. The employees of the Directorate of Inland Water Transport so deputed shall assist the persons engaged by the Agency for operation of the vessels. The employees of the Directorate of Inland Water Transport, Assam deputed to serve in the vessels, shall in no manner permit the Agency to reduce the number of persons required to be engaged by it at all times for operation of the vessels in terms of the formal work order.

25. In case of non-compliance with contract, the IWT reserved the right to:

- a) Cancelled/revoke the contract and/ or
- b) Imposed penalty up to 10% of total value of the contract.

26. In case of any dispute between the Agency and Executive Engineer, Inland Water Transport, Division, Guwahati the issue shall be put up for consideration of the Director, Inland Water Transport, Assam whose decision thereon shall be final and binding on all. Further, in the event of any dispute arising with regard to this agreement, the civil courts at Guwahati would have the exclusive jurisdiction to adjudicate and decide on all such disputes.

27. The Executive Engineer, IWT Division Guwahati will not liable to accept the lowest rate and may accept or reject any quotation without assigning any reason thereof.

28. The incomplete quotations which don't fulfill the required condition are liable to be rejected summarily.

IN WTINESS WHEREOF : The parties hereto have set and subscribed their respective hands and seals here unto on the day, month and year above written.

Sd/- Executive Engineer  
Inland Water Transport Division,  
Guwahati

For and on behalf of

(Agency/Firm)

Signature-----

Name & Designation-----

Stamp-----

Witness:

Signature-----

Name & Designation-----

## COST SCHEDULE

**Name of Work :** Supply of Crews / Staffs on outsourced basis on board for plying and operation of IWT vessels at designated ferry routes on the river Brahmaputra under IWT Division, Guwahati.

**NIT No :** EWT(T)567/Ro-Pax/2020-21/

Dated Guwahati the -----'2021.

(The Quotationers must quote their rates both in figure and word clearly avoiding overwriting / erasing or any change/ cancellation should be properly signed with date.)

Sl. No	Designation	Qty.	Quoted Rate per month per vessel (Inclusive of GST & other charges)		Total Amount per vessel Rs.
			Rate	GST	
1	Master Class-I	1 No.			
2	License Engine Driver	1 No.			
3	Seacunny	1 No.			
4	Bhandari /Multipurpose worker	1 No.			
	Total				

**Grand Total Rs.**

(Rupees.....)

Witness

Signature.....

Signature of Tenderer.....

Name(block letter).....

Name (block letter).....

Address & Phone No.....

Address & Phone No.....