



অসম আভ্যন্তৰীণ জল পৰিবহন উন্নয়ন সমিতি
(অসম চৰকাৰৰ পৰিবহন বিভাগৰ অধীনস্থ স্বতন্ত্ৰ সংস্থা)

Assam Inland Water Transport Development Society

(An Autonomous Body under the Transport Department, Government of Assam)

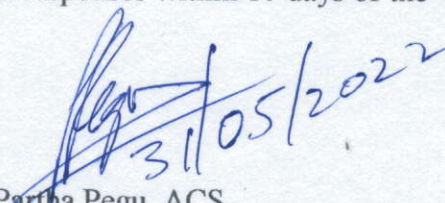
3rd floor, Directorate of Inland Water Transport, Ulubari, Guwahati - 7::email: dir.iwtas@gov.in::Tel:+91361-2462677

No: AIWTDS/2017(P-1)/2019/239

Dated: 31/05/2022

NOTICE INVITING QUOTATION (NIQ)

The Assam Inland Water Transport Development Society (AIWTDS) invites Quotations for 3 (Three) Multifunction Printers. Detail RFQ shall be available on website of IWT, Assam iwtdirectorate.assam.gov.in & AIWTDS website www.aiwtdsociety.in. Interested dealers/firms having experience in respective items may submit their responses within 10 days of the Advertisement/NIQ.


31/05/2022
Partha Pegu, ACS

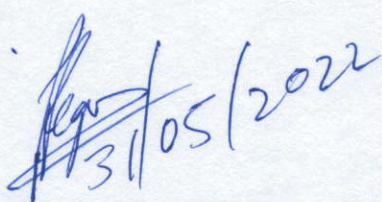
Additional State Project Director
Assam Inland Water Transport Development Society
Ulubari, Guwahati- 781007, Assam

No: AIWTDS/2017(P-1)/2019/239-A

Dated: 31 /05/2022

Copy to:

1. OSD to SPD for kind information of State Project Director.
2. Office Notice Board
3. IWT website – iwtdirectorate.assam.gov.in
4. AIWTDS website- www.aiwtdsociety.in


31/05/2022
Additional State Project Director

Assam Inland Water Transport Development Society

REQUEST FOR QUOTATIONS

Procurement of Goods under RFQ

Purchaser: Assam Inland Water Transport Development Society

Contract title: “Supply of Multi Function Printers at Assam Inland Water Transport Development Society”

RFQ No: AIWTDS/217(P-1)/2019/238

Date: 31.05.2022

1. The Government of India has applied for financing from the World Bank toward the cost of the Assam Inland Water Transport Project, and intends to apply part of the proceeds towards eligible payments under the contract for which this request for quotations is issued. The **Assam Inland Water Transport Development Society** invites quotations from eligible bidders for the following goods.

Sl. No.	Brief Description of the Goods	Specifications *	Unit & Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1	Multi Function Printers	<u>Printer Type:</u> Ink Tank; <u>Functionality-</u> All-in-One (Print, Scan, Copy); Printer Output- Colour <u>Connectivity:</u> USB <u>Compatibility:</u> Windows XP, Windows 7, Windows 8, Windows 8.1, Windows 10. <u>Pages per minute:</u> 8.8 ipm(Black), 5 ipm (Colour). <u>Page Size Supported:</u> A4/Legal <u>Warranty:</u> Not less than 1 year onsite warranty.	3 (Three)	10 (Ten) Days	Assam IWTD Society, 3rd floor of Directorate of Inland Water Transport office building at Ulubari, Guwahati -7	No

The Bidders may submit Quotations for all items.

2. This Procurement notice includes the terms and conditions applicable to submission of quotations; criteria for qualification, evaluation, and for award of supply order(s); and relevant forms to be filled by the bidders. AIWTD Society has not issued a separate RFQ document for this purchase. The Procurement notice including the terms and conditions etc. can be downloaded free of cost by logging on to the website www.aiwtldsociety.in.
3. For submission of Quotation, the Bidder is required to submit physical quotation copies at the address of the Assam Inland Water Transport Development Society office mentioned below.
4. Quotations shall be submitted on or before 15:00 hours (IST) of 10.06.2022. Any quotation or modifications to quotation received after submission date & time will not be considered. The Quotations will be opened on 10.06.2022 at 16:30 hours (IST), which can also be viewed by the bidders by physical present.
5. If the AIWTD Society's office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time.
6. A Bidder requiring any clarification of the RFQ Document may notify the AIWTDS at its official email id dir.iwtlds-as@gov.in or may visit the office of the AIWTDS at the address given below:

Assam Inland Water Transport Development Society (AIWTDS)

*3rd floor of Directorate of Inland Water Transport office building at
Ulubari, Guwahati-7*

Email: dir.iwtlds-as@gov.in, Phone No. 0361-2526421

Website: www.iwtddirectorate.assam.gov.in

RFQ No: AIWTDS/217(P-1)/2019/238

Date: 31.05.2022

Terms and Conditions

1. **Eligibility:** A Bidder (a) shall be either **Original Equipment Manufacturer** of the Multi Function Printers or **Authorized Dealer** of the Multi Function Printers; (b) shall not participate in more than one Quotation; (c) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (d) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti- Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.

2 The Quotation shall comprise the following:

- (a) Letter of Quotation;
- (b) Delivery Period Offered: List of Goods & Related Services indicating Bidder's offered delivery period in the prescribed Form;
- (c) Technical Specifications: confirmation that the offered Goods and Related Services conform to the required specifications;
- (d) Complete address and contact details of the Bidder having the following information:

Name of Firm

Address for communication

Telephone No(s): Office

Mobile No.

Facsimile (FAX) No.

Electronic Mail Identification (E-mail ID)

3 Quotation Prices

- a) The contract shall be for the full quantity for all items or for full quantity of each item, as specified in the Price Quotation Form.
- b) All duties, taxes and other levies payable shall be included in the total price.
- c) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately.

4. **Qualification of the Bidder:**
 - (a) Bidder should have service station in Guwahati with available spare parts.
5. **Validity of Quotation:** Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.
6. **Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.
7. **Award of contract:** The AIWTD Society will award the order to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - (a) Notwithstanding the above, the AIWTD Society reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at anytime prior to the award of contract.
 - (b) 100% Payment shall be made after delivery of the goods and submission of Invoices within 30 days.
 - (c) One year or more commercial warranty/ guarantee shall be applicable to the supplied goods.
 - (d) In the event of any dispute arising between AIWTD Society (The Owner) and the Contractor/ supplier in any matter covered by this contract, the Tribunals and Courts at Guwahati will have the exclusive jurisdiction in respect of all matters.

Letter of Quotation

The Bidder must prepare the Letter of Quotation on stationery with its letterhead clearly showing the Bidder's complete name and address. The italicized text is for Bidder's guidance in preparing these forms and shall be deleted from the final products.

RFQ No.: AIWTDS/217(P-1)/2019/232

Our Reference: No..... Dated.....

To:

Assam Inland Water Transport Development Society,
3rd floor of Directorate of Inland Water Transport office building at Ulubari, Guwahati-7

Subject:

Sir,

1. We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services for.....;
- (c) The total price of our Quotation, including any unconditional discounts offered is:
Total price of the Quotation **[insert the total price of the quotation including GST and any other taxes, which will be payable on the finished goods, in words and figures];**
- (d) **Quotation Validity Period:** Our Quotation shall be valid for the period of 90 days, from the deadline fixed for the Quotation submission;
- (e) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank or blacklisted or suspended the Central or any State Government;
- (f) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices; and we will strictly observe the laws against fraud and corruption in force in India namely, "Prevention of Corruption Act 1988."

Yours faithfully,

Authorized Signature

Name & Title of Signatory _____

Address

Dated on _____ day of June, 2022

FORMAT OF QUOTATION

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate at destination in Rs.	GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - all taxes and duties	
							In Figures	In Words
1	Supply of Multi Function Printers	Multi Function Printers	3	No.				
TOTAL including all taxes and duties								

Note: Evaluation shall be done for *each item all items together*

**Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.*

We agree to supply the above goods in accordance with the technical specifications for a total contract price (including all taxes and duties) of Rs.(Amount in figures) (Rs... amount in words) within the period specified in the Request for Quotations.

We also confirm that the normal commercial warranty/guarantee of 12 months shall apply to the offered goods from the date of commissioning.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Signature of Bidder