

W-5

**PROCUREMENT OF CIVIL WORKS
UNDER
SHOPPING PROCEDURES**

(For Works valued less than equivalent of \$ 30,000 each)

**INVITATION FOR QUOTATIONS FOR CONSTRUCTION OF
CIVIL WORKS UNDER SHOPPING PROCEDURES**

To

Dear Sirs,

Sub : Invitation for Quotations for **“Renovation and Refurbishment work for PMU-II Office of Assam IWT Project at 4th floor, Transport Department, Block-D, Janata Bhawan, Dispur, Guwahati-781006”**

1. You are invited to submit your most competitive quotation for the following works:-

Brief Description of the Works	Approximate value of Works (Rs.)	Period of completion	EMD
Renovation and Refurbishment work for PMU-II Office of Assam IWT Project at 4th floor, Transport Department, Block-D, Janata Bhawan, Dispur, Guwahati-781006	29,50,000.00	60 days	2 (Two) % of Value of works (Relaxation as applicable)

2. Government of India has applied for a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 120 Million towards the cost of the Assam Inland Water Transport Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
- 3¹. The Inland Water Transport Project in Assam state is being implemented by Assam Inland Water Transport Development Society, which is an autonomous society registered under the Societies Registration Act.
4. To assist you in the preparation of your quotation, we are enclosing the following :
- i. Layout Drawings of the works;
 - ii. Detailed Bill of Quantities (BOQ) with Technical Specifications.
 - iii. Instructions to Bidders.
 - iv. Draft Contract Agreement format which will be used for finalizing the agreement for this Contract.
5. You are requested to provide your offer latest by 14:00 hrs. on 10th January’2019.

6. Quotations will be opened in the presence of Bidders or their representatives who choose to attend at 15:30 hours on 10th January,2019 in the office of Assam Inland Water Transport Development Society (AIWTDS), Ulubari, Guwahati-7.
7. We look forward to receiving your quotations and thank you for your interest in this project.

(Employer)

Name: B.B.Dev Choudhury, ACS

Address: Additional State Project Director,
Assam Inland Water Transport Development Society
3rd Floor, Office of the Directorate, IWT, Assam
Ulubari, Guwahati-781007
E-mail: dir.iwtds-as@gov.in

Tel. No: _____

Fax No. _____

Instructions to Bidders

SECTION - A

1. Scope of Works

The AIWTDS invites quotations for the construction of works as detailed in the table given below

Brief Description of the Works	Approximate value of Works (Rs.)	Period of Completion	EMD
Renovation and Refurbishment work for PMU-II Office of Assam IWT Project at 4th floor, Transport Department, Block-D, Janata Bhawan, Dispur, Guwahati-781006	29,50,000.00	60 days	2 (Two) % of Value of works (Relaxation as applicable)

The successful bidder will be expected to complete the works by the intended completion date specified above.

2. **Qualification of the bidder:** The bidder shall provide qualification information which shall include:-

- (a) total monetary value of construction works performed for each year of the last 3 years :
- (b) Report on his financial standing; and
- (c) Details of any litigation, current or during the last 3 years in which the bidder is involved, the parties concerned, and disputed amount in each case.

3. To qualify for award of the contract the bidder:-

- (a) Should have achieved , in at least two financial years a minimum annual financial turnover (in Civil Engineering Construction works of similar nature only) of value not less than INR 50.00 lakhs in last 5 (five) years. One CA Certificate showing the turnover must be enclosed.
- (b) should have satisfactorily completed as a prime contractor at least one similar work of value not less than Rs. 30,00,000.00 in the last three financial years;
- (c) should possess valid electrical license for executing building electrification works (in the event of the works being sub - contracted, the sub-contractor should have the necessary license);
- (d) **EMD/ BID SECURITY:** The Bidder shall furnish a Bid Security/EMD amounting to 2% (two percent) of tendered value drawn in favour of “Assam

Inland Water Transport Department Society” and may be in one of the following forms:

- a bank guarantee issued by a nationalized / scheduled bank located in India ;

or

- a Term Deposit/ Fixed Deposit.

The EMD/ Bid Security may be forfeited

(a) if the Bidder withdraws the Bid after Bid opening during the period of Bid validity;

(b) in the case of a successful Bidder, if the Bidder fails within the specified time limit to (i) sign the Agreement; or (ii) furnish the required Performance Security

4. Bid Price

a) The contract shall be for the whole works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.

b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.

c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

d) The rates should be quoted in Indian Rupees only.

5. Submission of Quotations

5.1 The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.

5.2 Each bidder shall submit only one quotation. Bidders shall not contact other Bidders on matters relating to this quotation.

5.3 The quotation submitted by the bidder shall comprise the following :-

(a) Quotation in the format given in Section B.

(b) Signed Bill of Quantities ; and

(c) Qualification information form given in Section B duly completed.

5.4 The bidder shall seal the quotation in an envelope addressed to the Assam Inland Water Transport Development Society, 3rd Floor, DIWTA Office, Ulubari, Guwahati - 7. The envelope will also bear the following identification:-

- Quotation for “Renovation and Refurbishment work for PMU-II Office of Assam IWT Project at 4th floor, Transport Department, Block-D, Janata Bhawan, Dispur, Guwahati-781006”
- Do not open before 15:30 hours of 10th January’2019. (time and date of quotation opening).

5.5 Quotations must be received in the office of the Assam Inland Water Transport Development Society, 3rd Floor, DIWTA Office, Ulubari, Guwahati - 7 not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received upto the appointed time on the next working day.

5.6 Any quotation received by the AIWTDS, after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

6. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

7. Opening of Quotations

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

8. Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

9. Evaluation of Quotations

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) meet the qualification criteria specified in clause 3 above;
- (b) are properly signed ; and
- (c) conform to the terms and conditions, specifications and drawings without material deviations.

10. Award of contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

10.1 Notwithstanding the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

10.2 The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the quotation validity period.

11. Performance Security

Within 15 days of receiving letter of acceptance, the successful bidder shall deliver to the Assam Inland Water Transport Development Society the performance security (either a Bank Guarantee or a Fixed Deposit in favour of the Employer) for an amount equivalent of 5 % (five percent) of the contract price. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 12. Failure of the successful Bidder to furnish performance security and signing the agreement within the period stipulated shall constitute sufficient grounds for annulment of award and debarring the bidder for a period of one year ,in which case the Employer may make the award to the next lowest evaluated bidder or seek quotations afresh.

12. Period of Maintenance:

The “Period of Maintenance” for the work is six months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

13. Purchase of all construction materials including cement and steel as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.

SECTION - B

- 1. Format for Qualification Information.**
- 2. Format for Submission of Quotation.**
- 3. Format of Letter of Acceptance.**

QUALIFICATION INFORMATION

1 For Individual Bidders

1.1 Principal place of business: _____

Power of attorney of signatory of Quotation.
[Attach copy]

1.2 Total value of Civil Engineering construction work performed in the last three years (in Rs. Lakhs)

	20	
	20	
	20	

1.3 Work performed as prime contractor (in the same name) on works of a similar nature over the last three years.

<u>Project Name</u>	<u>Name of Employer</u>	<u>Description of work</u>	<u>Contract No.</u>	<u>Value of contract (Rs.Lakhs)</u>	<u>Date of issue of work order</u>	<u>Stipulated period of completion</u>	<u>Actual date of completion</u>	<u>Remarks explaining reasons for delay and work completed</u>
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Existing commitments and on-going works:

Description of Work	Place & State	Contract No. & Date	Value of Contract (Rs. Lakh)	Stipulated period of completion	Value of works* remaining to be completed (Rs. Lakhs)	Anticipated date of completion
(1)	(2)	(3)	(4)	(5)	(6)	(7)

* Enclose a certificate from Engineer concerned.

1.4 Proposed subcontracts and firms involved.

Sections of the works	Value of Sub-contract	Sub-contractor (name & address)	Experience in similar work
*	*	*	*
*	*	*	*
*	*	*	*

1.5 Evidence of access to financial resources to meet the requirements of working capital: cash in hand, lines of credit, etc. List them below and attach copies of support documents.

1.6 Name, address, and telephone, telex, and fax numbers of the Bidders' bankers who may provide references if contacted by the Employer.

1.7 Information on litigation history in which the Bidder is involved.

Other party(ies)	Employer	Cause of dispute	Amount involved	Remarks showing present status

QUOTATION

*

Description of the Works :

To:

Subject : (Name of Work).....
.....

Reference : Letter No.....dated.....from.....

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith for a total Contract Price of -

Rs.** _____ [in figures]

Rs. _____ [in words].

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive arrangements with the competitors.

We hereby confirm that this quotation is valid for 45 days as required in Clause 6 of the Instructions to Bidders.

We have not been debarred/removed from approved lists/(dealings suspended) by the Central/State Governments or by the World Bank.

Yours faithfully,

Authorized Signature : _____ Date: _____

Name & Title of Signatory : _____

Name of Bidder : _____

Address : _____

* To be filled in by the Employer before issue of the Letter of Invitation.

** To be filled in by the Bidder, together with his particulars and date of submission at the bottom of this Form.

**LETTER OF ACCEPTANCE
CUM NOTICE TO PROCEED WITH THE WORK**

(LETTERHEAD OF THE EMPLOYER)

Dated: _____

To: _____ [Name and address of the Contractor]

Dear Sirs,

This is to notify you that your quotation dated _____ for execution of the _____ for the contract price of Rupees _____ [amount in words and figures], is hereby accepted by us.

You are hereby requested to furnish performance security for an amount of Rs. _____ (equivalent to 5% of the contract price) within 15 days of the receipt of the letter. The Performance Security in the form of Bank guarantee or a Bank draft in favour of(Employer) shall be valid till the expiry of the period of maintenance i.e. upto _____. Failure to furnish the Performance Security will entail cancellation of the award of contract.

You are also requested to sign the agreement form and proceed with the work not later than _____ under the instructions of the Engineer, _____ and ensure its completion within the contract period.

With the issuance of this acceptance letter and your furnishing the Performance Security, contract for the above said work stands concluded.

Yours faithfully,

**Authorized Signature
Name and title of Signatory**

Draft Agreement form for Construction through National Shopping

ARTICLES OF AGREEMENT

This deed of agreement is made in the form of agreement on _____ day _____ month _____ 199 ____, between the _____ (Employer) or his authorized representative (hereinafter referred to as the first party) and _____ (Name of the Contractor), S/O _____ resident of _____ (hereinafter referred to as the second party), to execute the work of construction of _____ (hereinafter referred to as works) on the following terms and conditions.

2. Cost of the Contract

The total cost of the works (hereinafter referred to as the “total cost”) is Rs. ____ as reflected in Annexure - 1.

3. Payments under its contract:

Payments to the second party for the construction work will be released by the first party in the following manner:-

- a. On signing of agreement :
10% of the contract price on receipt of unconditional bank guarantee in the format attached

The payment will be made to the contractor at the rates specified in the contract – Annexure 1.

A bill shall be submitted by contractor each month on or before the date fixed by the engineer-in-charge for all work executed in the previous month and the engineer-in-charge shall take or cause to be taken the requisite measurement for the purpose of having the same verified, and the claim, as par as admissible adjusted and submit the Running Account Bill as per Assam PWD norms.

1% (One percent) labour cess will be deducted from contractor’s bill under “Building and other construction workers Act’1996” and Building and other construction workers welfare cess Act, 1996”

- b. The advance shall be repaid with percentage deductions from the interim payments, commencing with the next Interim Payment at the rate of 15 percent of the amounts of all Interim Payment Certificates until the advance has been repaid, always provided that the advance shall be completely repaid prior to the expiry of the original time for completion.

- c. The Employer shall retain (Retention Money) 5% of the amount from each payment due to the Contractor subject to the maximum of 5% of final contract price. Half of the amount retained shall be repaid upon completion of the works, and other half shall be repaid when the Defects Liability Period has passed and the Project Manager has certified that all Defects notified to the Contractor before the end of this period have been corrected. On completion of the whole works the Contractor may substitute the balance retention money with an “on demand” Bank guarantee.

3.2 Payments at each stage will be made by the first party :

- (a) on the second party submitting an invoice for an equivalent amount ;
- (b) on certification of the invoice (except for the first installment) by the engineer nominated by the first party with respect to quality of works in the format in Annexure - 2; and
- (c) upon proper and justified utilization of at least 50 % of the previous installment and 100 % of any prior installment.

4. Notice by Contractor to Engineer

The second party, on the works reaching each stage of construction, issue a notice to the first party or the Engineer nominated by the first party (who is responsible for supervising the contractor, administering the contract, certifying the payments due to the contractor, issuing and valuing variations to the contract, awarding extensions of time etc.), to visit the site for certification of stage completion. Within 15 days of the receipt of such notice, the first party or the engineer nominated by it, will ensure issue of stage completion certificate after due verification.

5. Completion time

The works should be completed in 60 days from the date of this Agreement. In exceptional circumstances, the time period stated in this clause may be extended in writing by mutual consent of both the parties.

6. If any of the compensation events mentioned below would prevent the work being completed by the intended completion date, the first party will decide on the intended completion date being extended by a suitable period:

- a) The first party does not give access to the site or a part thereof by the agreed period.
- b) The first party orders a delay or does not issue completed drawings, specifications or instructions for execution of the work on time.

- c) Ground conditions are substantially more adverse than could reasonably have been assumed before issue of letter of acceptance and from information provided to second party or from visual inspection of the site.
 - d) Payments due to the second party are delayed without reason.
 - e) Certification for stage completion of the work is delayed unreasonably.
7. Any willful delay on the part of the second party in completing the construction within the stipulated period will render him liable to pay liquidated damages @ Rs. *0.05 % per day which will be deducted from payments due to him. The first party may cancel the contract and take recourse to such other action as deemed appropriate once the total amount of liquidated damages exceeds 2 % of the contract amount.

8. Duties and responsibilities of the first party

- 8.1 The first party shall be responsible for providing regular and frequent supervision and guidance to the second party for carrying out the works as per specifications. This will include written guidelines and regular site visit of the authorized personnel of the first party, for checking quality of material and construction to ensure that it is as per the norms.
- 8.2 The first party shall supply 3 sets of drawings, specifications and guidelines to the second party for the proposed works.
- 8.3 Possession of the site will be handed over to the second party within 10 days of signing of the agreement.
- 8.4 The Engineer or such other person as may be authorized by the first party shall hold meeting once in a month where the second party or his representative at site will submit the latest information including progress report and difficulties if any, in the execution of the work. The whole team may jointly inspect the site on a particular day to take stock of activities.
- 8.5 The Engineer shall record his observations/instructions at the time of his site visit in a site register maintained by the second party. The second party will carry out the instructions and promptly rectify any deviations pointed out by the engineer. If the deviations are not rectified, within the time specified in the Engineer's notice, the first party as well as the engineer nominated by it, may instruct stoppage or suspension of the construction. It shall thereupon be open to the first party or the engineer to have the deviations rectified at the cost of the second party.

9. Duties and responsibilities of the second party

- 9.1 The second party shall:

- a) take up the works and arrange for its completion within the time period stipulated in clause 5;
- b) employ suitable skilled persons to carry out the works ;
- c) regularly supervise and monitor the progress of work ;
- d) abide by the technical suggestions/direction of supervisory personnel including engineers etc. regarding building construction ;
- e) be responsible for bringing any discrepancy to the notice of the representative of the first party and seek necessary clarification :
- f) ensure that the work is carried out in accordance with specifications, drawings and within the total of the contract amount without any cost escalation ;
- g) keep the first party informed about the progress of work ;
- h) be responsible for all security and watch and ward arrangements at site till handing over of the building to the first party ; and
- i) maintain necessary insurance against loss of materials/cash, etc. or workman disability compensation claims of the personnel deployed on the works as well as third party claims.
- f) Pay all duties, taxes and other levies payable by construction agencies as per law under the contract (First party will effect deduction from running bills in respect of such taxes as may be imposed under the law).

10. Variations / Extra Items

The works shall be carried out by the second party in accordance with the approved drawings and specifications. However, if, on account of site conditions or any other factors, variations are considered necessary, the following procedure shall be followed:-

- a) The second party shall provide the Engineer with a quotation for carrying out the Variation when requested to do so by the Engineer. The Engineer shall assess the quotation, which shall be given within seven days of the request before the Variation is ordered.
- b) If the quotation given by the second party is unreasonable, the Engineer may order the Variation and make a change to the Contract Price which shall be based on Engineer's own forecast of the effects of the Variation on the Contractor's costs.
- c) The second party shall not be entitled to additional payment for costs which could have been avoided by giving early warning.

11. Securities

The Performance Security shall be provided to the Employer no later than the date specified in the Letter of Acceptance and shall be issued in an amount and form and by a bank or surety acceptable to the Employer. The Performance Security shall be valid until a date 28 days from the date of issue of the Certificate of Completion in the case of a Bank Guarantee.

12. Termination

12.1 The Employer may terminate the Contract if the other party causes a fundamental breach of the Contract.

12.2 Fundamental breaches of Contract include, but shall not be limited to the following:

- (a) the contractor stops work for 28 days and the stoppage has not been authorized by the Engineer;
- (b) the Contractor has become bankrupt or goes into liquidation other than for a reconstruction or amalgamation;
- (c) the Engineer gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Engineer;
- (d) the Contractor does not maintain a security which is required;

12.3 Notwithstanding the above, the Employer may terminate the Contract for convenience.

12.4 If the Contract is terminated the Contractor shall stop work immediately, make the Site safe and secure and leave the Site as soon as reasonably possible.

13. Payment upon Termination

13.1 If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Engineer shall issue a certificate for the value of the work done less advance payments received up to the date of the issue of the certificate, less other recoveries due in terms of the contract, less taxes due to be deducted at source as per applicable law.

13.2 If the Contract is terminated at the Employer's convenience, the Engineer shall issue a certificate for the value of the work done, the reasonable cost of removal of Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works and less advance payments received up to the date of the certificate, less other recoveries due in terms of the contract and less taxes due to be deducted at source as per applicable law.

14. Dispute settlement

If over the works, any dispute arises between the two parties, relating to any aspects of this Agreement, the parties shall first attempt to settle the dispute through mutual and amicable consultation.

In the event of agreement not being reached, the matter will be referred for arbitration by a Sole Arbitrator not below the level of retired Superintending Engineer, PWD to be appointed by the first party. The Arbitration will be conducted in accordance with the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties.

BILL OF QUANTITIES

Name of the Work:-" Renovation and Refurbishment work for PMU-II Office of Assam IWT Project at 4th floor, Transport Department, Block-D, Janata Bhawan, Dispur, Guwahati-781006"

ANNEXURE - 1A

Sl.No.	Description of Work	Qty.	Unit	Estimated Cost		Amount
				In figure (Rs.)	In Words	
1/11.4.3	Providing, fitting and fixing anodised aluminium partition walls of standard sections of approved brand, joints mitred and welded (manufactured to relevant I.S. specification) and providing and fitting angle cleat, rubber gasket, bolting device screws etc. at all levels.	11.97	Sqm			
	(i) Partly 6mm thick glass panes and 12mm prelaminated ply board					
2/9.3.1	Providing wood work in frame of false ceiling, partition etc. sawn wrought, framed hosted and fixed in position with spikes, nails, M.S. flat angles/cleat with bolt and nuts complete as directed and specified	2.19	Cu.m			
	b) with Gamari/Bonsum/Sundi					
3/15.2.1	Supplying, fitting, fixing anodised aluminium fittings of approved make, reasonably smooth, free from sharp edges and corners, flaws and other defects and with counter sunk holes for screws including necessary aluminium screws etc. complete.(anodised to bright natural matt & satin finished)					
	b) Tower bolts	46	Nos			
	v) 100mm x 10mm					

4/9.11.1	Providing and fixing 25mm thick wooden shutters for cub board including black anamelled M.S.butt hinges with necessary wood screws etc. as directed and specified					
	ii) Using particle/ block board 19mm thick	255.12	Sq.m			
5/Addl.	Cost for Providing Sunmica on the prepared wooden wall surface, cupboard, and wall Almirah after thoroughly cleaning the surface including the cost of Sunmica, adhesive (Dendrite) and labour charges to complete the work as directed and specified					
	Surface area of sunmica	249.84	Sq.m			
6/Addl	Chair	17	Nos			
7/Addl	Wall Paper	51.65	Sq.m			
8/Addl	Air Conditioner 2Ton (Including 18% GST)	1	Nos			
9/13.3.4	Providing two coats of Birla White Wall Care Putty (Water Resistant White Cement based putty for concrete/ mortar walls and ceiling both internal and external) after removing all loosely adhering material from the wall surface with the help of emery stone, putty blade or wire brush and moistening the wall with sufficient quantity of clean water as specified and directed by the department. (Total thickness of two coats is maximum 1.5mm)					
	(i) Thickness = 1.5 mm thick	108	Sq.m			
10/13.4.1	Wall painting (two coats) with acrylic emulsion paint approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) on new surface to give an even shade after					

	thoroughly brushing the surfaces free from mortar droppings and other foreign matter and sand papered smooth.					
	(a).Acrylic Emulsion Paint approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac)	108	Sq.m			
11/Addl	Dismantling	-	Lump sum			

Name of the Work:- Renovation and Refurbishment work for PMU-II Office of Assam IWT Project at 4th floor, Transport Department, Block-D, Janata Bhawan, Dispur, Guwahati-781006.

ANNEXURE - 1B

Sl.No.	Description of Work	Qty.	Unit	Estimated Cost		Amount
				In figure (Rs.)	In Words	
1/11.4.3	Providing fitting and fixing anodized aluminum hollow section of and approved brand(HINDALCO/NALCO/BALCO/JINDAL/ other equivalent primary product) of size 63.50mmx38.10mmx2.5mm thick for aluminium frame partition wall					
	(i) 6mm clear glass	10.69	Sqm			
2/9.3.1	Providing wood workin frame of false ceiling, partition etc. sawn wrought, framed hosted and fixed in position with spikes, nails,M.S. flat angles/cleat with bolt and nuts complete as directed and in position with spikes, nails,M.S. flat angles/cleat with bolt and nuts complete as directed and specified					
	b) with Gamari/Bonsum/Sundi	0.65	Cu.m			
3/9.11.1	Providing and fixing 25mm thick wooden shutters for cub board including black anamelled M.S.butt hinges with necessary wood screws etc. as directed and specified					
	(ii) Using particle/ block board 19mm thick	40.04	Sq.m			
4/Addl.	Cost for Providing Sunmica on the prepared wooden wall surface, cupboard, and wall Almirah after thoroughly cleaning the surface including the cost of Sunmica, adhesive (Dendrite) and labour charges to complete the work as directed and specified					
	Surface area of sunmica	40.14	Sq.m			

Name of the Work:-Renovation of Staff Accommodation/Waiting area
ANNEXURE – 1C

Sl.No.	Description of Work	Qty.	Unit	Estimated Cost		Amount
				In figure (Rs.)	In Words	
1/11.4.3	Providing fitting and fixing anodized aluminum hollow section of and approved brand(HINDALCO/NALCO/BALCO/JINDAL/ other equivalent primary product) of size 63.50mmx38.10mmx2.5mm thick for aluminium frame partition wall					
	(i) 6mm clear glass	10.3	Sqm			
2/9.3.1	Providing wood workin frame of false ceiling, partition etc. sawn wrought, framed hosted and fixed in position with spikes, nails,M.S. flat angles/cleat with bolt and nuts complete as directed and in position with spikes, nails,M.S. flat angles/cleat with bolt and nuts complete as directed and specified					
	b) with Gamari/Bonsum/Sundi	0.86	Cu.m			
3/9.11.1	Providing and fixing 25mm thick wooden shutters for cub board including black anamelled M.S.butt hinges with necessary wood screws etc. as directed and specified					
	(ii) Using particle/ block board 19mm thick	86.83	Sq.m			
4/Addl.	Cost for Providing Sunmica on the prepared wooden wall surface, cupboard, and wall Almirah after thoroughly cleaning the surface including the cost of Sunmica, adhesive (Dendrite) and labour charges to complete the work as directed and specified					
	Surface area of sunmica	86.83	Sq.m			
5/Addl.	Cost of 12mm clear glass sheets providing for construction of Partition wall including cost of 12mm Glass sheet, screws, cleat for fixing the glass sheet including labour charges.	0.642	Sq.m			
6/ Addl.	Executive Sofa (One 3seater & Two Single seater) Including 18% GST	Lump	Sum			
7/Addl.	1 ton AC (Including 18% GST)	6	Each			
Sanitary and water supply						
8/1.15	Supplying fitting and fixing stainless steel kitchen sink of parry make with CI/ MS					

	brackets, C.P.brass chain with rubber plugging, PVC wastepipe etc.complete including painting the fitting, cutting & making good the walls wherever required as directed and specified.					
	A) Parryware Make					
	iv) Single Bowl (240 x 180) Flat edge- Glossy (Cat No. C 8535)	1	No.			
9/Addl	Cost for installation of Sanitary fittings	Lump-sum				
10/13.4.1	Providing, fitting and fixing anodised aluminium partition walls of standard sections of approved brand,joints mitred and welded (manufactured to relevant I.S. specification) and providing and fitting angle,cleat, rubber gasket, bolting device screws etc. at all levels					
	(i)Partly 6mm thick glass panes and 12mm pre-laminated ply board	63.21	Sqm			
11/11.2.1	Providing, fitting and fixing anodised aluminium framed glazed doors with anodised aluminium frame made of 100mm x 45mm x 2.5mm section of approved brand with door style of size 88mm x 45mm x 2.5mm, top rails 50mm x 45mm x 2mm lock rails 100mm x 45mm x 2mm and bottom rails 100mm x 45mm x 2.5mm fitted with glazing clip, special type rubber gasket complete including hydraulic floor,spring pivot, tower bolt in each leaf, aluminium door handle, lock, angles, cleat etc complete as specified and directed by the department at all levels.					
	(i) 6mm clear glass	4.05	Sqm			
12/Addl	Labour for cleaning (job)	Lump-sum				

Gross Total Cost : Rs.

We agree to execute the works in accordance with the approved drawings and technical specifications at percentage above/below the estimated rates, i.e., for a total contract price of Rs.(amount in figures) (Rs. amount in words).

Signature of Contractor

Format of certificate

Certified that the works upto ----- level in respect of construction of ----- at ----- have been executed in accordance with the approved drawing and technical specifications.

Signature
Name & Designation
(Official address)

Place :
Date :

Office seal

BANK GUARANTEE FOR ADVANCE PAYMENT

To: Assam Inland Water Transport Development Society (AIWTDS)
Near Ulubari Flyover, Guwahati-781007

Renovation and Refurbishment work for PMU-II Office of Assam IWT Project

Gentlemen:

In accordance with the provisions of the Conditions of Contract, sub clause 3.a of the above-mentioned Contract, _____ [name and address of

Contractor] (hereinafter called "the Contractor") shall deposit with Assam Inland Water Transport Development Society (AIWTDS) a bank guarantee to guarantee his proper and faithful

performance under the said Clause of the Contract in an amount of _____ [amount of guarantee] ¹ _____ [in words].

We, the _____ [bank or financial institution], as instructed by the Contractor, agree unconditionally and irrevocably to guarantee as primary obligator and not as

Surety merely, the payment to Assam Inland Water Transport Development Society (AIWTDS)

on his first demand without whatsoever right of objection on our part and without his first claim

to the Contractor, in the amount not exceeding _____ [amount of guarantee]¹ _____ [in words].

We further agree that no change or addition to or other modification of the terms of the Contract or of Works to be performed thereunder or of any of the Contract documents which

may be made between Assam Inland Water Transport Development Society (AIWTDS) and the

Contractor, shall in any way release us from any liability under this guarantee, and we hereby

waive notice of any such change, addition or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment under the Contract until Assam Inland Water Transport Development Society (AIWTDS) receives

full repayment of the same amount from the Contractor.

Yours truly,

Signature and seal: _____

Name of Bank/Financial Institution: _____

Address: _____

Date: _____

¹ An amount shall be inserted by the bank or financial institution representing the amount of the Advance Payment, and denominated in Indian Rupees.