



অসম চৰকাৰ
অসম আভ্যন্তৰীণ জল পৰিবহন উন্নয়ন সমিতি

Government of Assam

Assam Inland Water Transport Development Society

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No: AIWTDS/59/2018/34..

Dated: 12/04/2018

NOTICE INVITING QUOTATION (NIQ)

Additional State Project Director, Assam Inland Water Transport Development Society(AIWTDS) invites Quotations for the supply of Office Furniture and Fixtures to the AIWTDS Office as per Annexure-I. Interested firms having requisite experience in Office Furniture supply may submit their responses latest by 2p.m. on 26/04/2018. Quotations received after due time and date will be summarily rejected.

Enclosed: Annexure-I
Annexure-II

(BB Dev Choudhury, ACS)
Additional State Project Director
Assam Inland Water Transport Development Society
Ulubari, Guwahati- 781007, Assam

No: AIWTDS/59/2018/34-A

Dated: 12/04/2018

Copy to:

1. OSD to SPD for kind information of State Project Director
2. Office Notice Board & IWT website (www.iwtdirectorate.assam.gov.in)
3. M/s Upakar Advertising for publication of the NIQ in a local news paper.

Additional State Project Director
Assam Inland Water Transport Development Society

ANNEXURE-I

**INVITATION FOR QUOTATIONS FOR SUPPLY OF
GOODS UNDER SHOPPING PROCEDURES**

To,

Dear Sirs,

Sub : INVITATION FOR QUOTATIONS FOR SUPPLY OF OFFICE FURNITURES AND FIXTURES

1. You are invited to submit your most competitive quotation for the following goods:-

Sl. No.	Brief Descriptions of Goods	Specifications	Qty	Delivery Period
1	Table	Executive Office Table with L type with pedestal and side box (Executive Table: 5ft x 3ft and side box 36"x 18") Material-Wood	6	7 days from the date of PO
2	Chair	Revolving High Back Mesh Chair With adjustable arm ,Head rest and Hydraulic system W 30"x D30" X H43" with seat height 21" (Black)	6	Do
3	Table	Wooden Table, size: 4 ft x2 ft with Front side closed & 1 side drawer, L type computer table- 21/2 ft with keyboard drawer . Material-MDF	10	Do
4	Chair	Executive High Back Chair	10	Do
5	Visitor Chair	Visitor Chair Height from seat 21"xBack W 20"x seat W20"x seat D19", (Black)	24	Do
6	Filing Drawer	4 drawer store-well (Plain) H 79"x W36"x D19"	10	Do
7	Almirah	Two door Office File Cabinet: H 53"x W 19" x 25",Steel(Ivory)/ Grey)	5	Do
8	Tender Box	Standard size (W30"xH36"xB30"); Material: Steel	2	Do
9	Conference Table	Eight Seater (7ft * 3.5 ft * 2.5ft) (Rectangular Shape)	1	Do
10	Conference table Chair	Mesh conference Chair (Revolving Medium Back Mesh Chair with adjustable arm and Hydraulic system) Black	8	Do

* Where ISI certification marked goods are available in market, bidders should mention goods with those or equivalent marking only.

2. Government of Assam has applied for financing from the International Bank for Reconstruction and Development (IBRD) in the form of a loan toward the cost of Assam Inland Water Transport Project. The Assam Inland Water Transport Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Bid Price**

- a) Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST in connection with the sale shall be shown separately
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.
- f) The format for Bid Price is enclosed as Annexure II.

4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission for evaluation.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) conform to the terms and conditions and specifications.

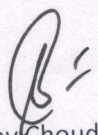
The Quotations would be evaluated for all the items together exclusive of GST.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

- 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.
8. Payment shall be made after delivery of the goods (subject to availability of funds).
9. Normal commercial warranty/guarantee (12 months or more) shall be applicable to the supplied goods.
10. The rates/ price quoted should be valid for at least 180 days and delivery will be taken as per requirement of AIWTD society.
11. You are requested to provide your offer latest by 1400 hours on 26th April 2018
12. **Place of Delivery:** O/o the Additional State Project Director, Assam Inland Water Transport Development Society, 3rd Floor, Directorate of Inland Water Transport, Ulubari, Ghy- 781007
13. We look forward to receiving your quotations and thank you for your interest in this project.


(BB Dev Choudhury, ACS)
Additional State Project Director
Assam Inland Water Transport Project
Ulubari, Guwahati- 781007, Assam.

ANNEXURE-II

FORMAT OF QUOTATION (Price Bid)

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
	GROSS TOTAL						
	GST						
	TOTAL (Inclusive of GST)						

Gross Total Cost: Rs.....

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs.(amount in figures) (Rupees. amount in words) excluding GST within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Name of Supplier:

Signature of Supplier:

Office seal of Supplier: